

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 15/1977**

**REFERENCE NO. PS: 24/3III**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT: Definition of “continuous service” for the  
purpose of the award of Superannuation benefits.**

DATE: 26<sup>th</sup> March, 1977.

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The attention of Permanent Secretaries and Heads of Departments is invited to paragraph 4 of Establishment Circular No. 56/1963, dated 16<sup>th</sup> September, 1960, on the subject of “Delays in the payment of Superannuation Awards” which states:-

“The particulars on the Record of Service of all hourly, daily, weekly or fortnightly paid employees will include whenever possible, the actual number of days worked during each year inclusive of leave with pay, instead of, as is the present practice, merely stating “more than 225 days”, since continuous service in the case of ‘approved appointments’ means not less than 302 days annually”.

2. Please bring this circular to the attention of all employees and in particular to those who work in Personnel Divisions.

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S. M. Z. Insanally,  
for Permanent Secretary.